

IDENTIFY POTENTIAL SERVICES TO BE CONTRACTED

This section focuses on different types of services that you might expect to contract for your Mobility Project, as well as some key considerations for each service.

Mobility Operators

Mobility operators are entities that lead the development and implementation of systems for operating a mobility service. This includes activities such as bringing together back-end systems such as user databases and payment platforms with front-facing activities such as vehicle fleet maintenance and day-to-day service provisions. The [Clean Mobility Provider Directory](#) has been developed to help Lead Applicants (Awardees) identify mobility operators and other relevant contractors for their project. This can be the Lead Applicant (Awardee) if the organization meets the minimum qualifications of an “experienced partner” as defined in the IM.⁴ If not, Lead Applicants (Awardees) must include an “experienced partner” as part of the project team. Lead Applicants (Awardees) are responsible for the activities of all sub-applicants and subcontractors.

⁴ Each Mobility Project Voucher team must include an organization with at least one year of experience operating mobility services. The “experienced partner” may be the entity that operates the proposed service, or it may serve in another capacity such as a project technical advisor.

Site Agreements

Site requirements for new mobility services vary greatly by transportation mode. Some modes may involve private contracts with landowners, often called Site Host Agreements. For example, services like bikeshare and carshare may require publicly-accessible space for vehicle parking, storage, or charging. This could involve contracting space from existing, privately-owned land. On-Demand services such as innovative transit don't have the same requirements, but they may still need to procure space for charging or overnight vehicle storage.

For more details on site planning, including navigating the relevant permit requirements, please see Guide 5 - Plan the Site.

Local Construction Contracts

If your project requires construction, here are some considerations when hiring locally for construction contractor positions:

Find local construction/electrician unions that are close to your project area. Please see some of the resources listed below to get started on finding a local group or a specific contractor in your region.

- [International Brotherhood of Electrical Workers](#)
- [Electrical Workers Minority Caucus](#)
- [National Electrical Contractors Association - Directories](#)
- [Contractors State License Board](#)
- [Department of Industrial Relations - Certified Electrician and Electrician Trainee List](#)

To hire locally, work with local unions to obtain a list of qualified candidates within or near the project area. Mobility Projects funded by the CMO program require:

- All electric vehicle charging infrastructure and equipment located on the customer side of the electrical meter must be installed by a contractor with the appropriate license classification, as determined by the Contractors' State License Board, and at least one electrician on each crew, at any given time, holds an Electric Vehicle Infrastructure Training Program (EVITP) certification.
- Projects that include installation of a charging port supplying 25 kilowatts or more to a vehicle must have at least 25% of the total electricians working on the crew for the project, at any given time, who hold EVITP certification.
- Projects that include installation of a charging port supplying less than 25 kilowatts to a vehicle must have at least one electrician working on the crew for the project, at any given time, who hold EVITP certification.
- One member of each crew must be both the contractor and an EVITP certified electrician.

Worksheet

Here is a list of potential services that will require contracts. Review the list and consider if there is or will be a need for a contract with any of the following individuals or groups.

- Mobility Operator
- Software Providers
- Vehicle Suppliers
- Infrastructure Suppliers
- Landlords for Site Agreements
- Construction Services
- Mobility Project Staff Positions
 - Full-Time
 - Part-Time
 - Volunteer
 - Independent Contractors
 - Stipend-Paid